

Warning Consequence Management Considerations

The following considerations are primarily focused on warnings and have been constructed for Issuing Agencies and Requesting Officers. Telephony-based alerts system-specific considerations may apply which are indicated within the table (*).

Considerations	
Community and jurisdiction preparedness	☐ Are arrangements in place to ensure the community and/or transient people understand the alert, including vulnerable cohorts?
	☐ Have you developed pre-prepared alert messages and polygons in relation to likely hazards based on risk assessments?
	☐ Have pre-prepared alert messages and polygons been tested by the SDCC Watch Desk?
	☐ Are relevant planning document up to date to include localised practices and warning triggers (e.g. Local or District Disaster Management Plans)?
	☐ Have recent exercises been undertaken with relevant stakeholders?
	☐ Are there effective and ongoing community engagement and preparedness programs?
	☐ Do arrangements and programs promote shared responsibility and resilience? Does the community understand risks in their environment?
	☐ Do you have current cross-border and/or cross boundary plans in place? Are notification processes clear if an alert were to cross multiple borders?
	☐ Is your community profile reflected in your plan? Are there any language barriers? Any other warning dissemination channels that would be more effective?
Decision to warn	☐ Is there a potential for the loss of life or a major threat to a number of properties or the environment?
	☐ Does the community need to act in some way such as relocate to a safer area, prepare property or be aware of information?
Situational awareness and analysis	☐ What other delivery methods have already been initiated? What are the most effective warning delivery methods suited to the disaster or emergency situation?
	☐ Has any critical infrastructure been affected by the disaster or emergency situation?
	☐ Will the warning cause flow on impacts, such as congestion to the traffic or telephone network?
	☐ Are there known power or telecommunication blackout areas which will limit the effectiveness of an alert?*
	☐ What is the severity of the alert message? Emergency Warning, Watch and Act or Advice?
	☐ Have checks been done with other warning agencies to avoid duplication?
	☐ Are there neighbouring boundary/s also issuing an alert and the potential the community within either jurisdiction receiving duplicated or conflicting community warnings?
	☐ Which alert type is the most appropriate for the disaster or emergency situation? Emergency Alert, a Priority AusAlert or a Critical AusAlert.*
	☐ Does the telephony-based alert meet the required criteria?*
	☐ Have the necessary impacted stakeholders been informed such as local government, LDMGs, DDMGs and call centres?
	☐ Will the decision to use an alert activate our evacuation plans or processes?
	☐ Have Smart Services Queensland, Policelink or other relevant and applicable call centres been warned of possible increase in calls?

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Message construction	☐ Are the messages consistent across different warning channels?
	☐ Is the message simple, clear, brief and using simple English? Ensuring it is relevant for the receiving community.
	☐ Does the message contain all important information?
	☐ Are the messages presented in a way which is easily and quickly understood?
	☐ Have relevant community message platforms and other sources of further information been updated e.g. local government website, social media feeds?
	☐ Are media outlets aware an alert is being issued?
	☐ Are messages <u>only</u> targeted to those communities at risk (to avoid public complacency and over-warning)?
	☐ Is the message worded in accordance with advice from the relevant Hazard Lead agencies?
	☐ If using a polygon, does it meet the system requirements?
Authorisation	☐ Has an authorised person approved the message for dissemination?
	☐ Has the Requesting Officer addressed any required consequence management actions? (Many of these measures will be required at the local level and should form a critical component of the decision-making process to use an alerting system).*
	☐ Has the Requesting Officer completed all the necessary fields on the Alert Request Form?*
Dissemination and amplification	☐ Have the impacted LDMG(s), DDMG(s), and where appropriate any neighbouring LDMG/DDMG/cross border entities, been advised to enable them to manage consequences?
	☐ Have you maintained a record of the message approval and delivery process?
	☐ Is the release time of the alert campaign appropriate based on the community profile e.g. late at night, early in the morning?
	☐ Have QPS Media (or QFD Public Information and Warnings Unit for bushfire and HAZMAT) issued information to media outlets? Have they started uploading data to websites?
	☐ Is it appropriate to reshare State-based social media posts?
Monitoring, closure and review	☐ Does the community require subsequent warnings, alerts or information about the disaster or emergency situation?
	☐ Is the disaster or emergency situation easing and can the alert be cancelled? Has the warning been removed from the Queensland's Warning map?
	☐ Has the community been notified the disaster or emergency situation has eased or ended?
	☐ What improvements can be made to the alert process?