**Primary and Lead Agency Questionnaire**

**Note:** The purpose of this questionnaire is to understand an entity’s plans for managing the hazard for which it is responsible, and what support is requested of the Disaster Management Group (DMG) in enacting this plan. This will inform the DMGs disaster management plans.

Reference: [State Disaster Management Plan 2018, Section 1.4.3.1](https://www.disaster.qld.gov.au/cdmp/Documents/Queensland-State-Disaster-Management-Plan.pdf)

|  |  |
| --- | --- |
| **Hazard/Function** |  |
| **Organisation** |  |
| **Name/Position/Title** |  |
| **Date** |  |

|  |
| --- |
| **Does the entity have relevant plans/procedures in place relating to the hazard or function? What are the names of these documents (if able to be released)?** |
|  |
| **Is there provision in these documents to notify the DMG of a response to a hazard/function? What are the triggers for response and notification to occur?** |
|  |
| **What is the entity’s expectation of the DMG regarding the assistance it may provide, once notification has occurred? (E.g. Logistics, Communications etc.)** |
|  |

|  |
| --- |
| **What is the entity’s expectation of DMG regarding the assistance it may provide, once notification to the DMG has occurred?** |
|  |
| **What gaps exist within the entity’s current planning, capability and/or capacity regarding management of the impact of the hazard?** |
|  |
| **Are the relevant entity’s hazard/functional plans available for release to the public?** |
|  |
| **Are the relevant entity’s hazard/functional plans available for release to the DMG?** |
|  |
| **Should a multi-agency response be required, who (position/title) is the Incident Controller nominated by the primary agency?** |
|  |